



Up Date: 15-Aug-09

EMBASSY OF BELGIUM

House 14 - Street 17, Islamabad F 7/2, P.O. Box 1016 Islamabad

TEL: 051- 2652635/6/7/9 FAX: + (92) (51) 265.2631

Email: Islamabad@diplobel.org

Website: <http://www.diplomatie.be/islamabad>

Note: Please note that the Embassy have right to ask for additional / original documents and Embassy reserves the right to call for personal appearance.

Tourist Visa Requirements

- A valid international passport (the validity of the passport has to exceed the end of the proposed trip by at least three months); + 1 copy Passport + 1 copy national ID-card.
- 1 visa application form + 1 recent passport photograph;
- Copy of CNIC
- An original invitation letter from a travel agency (with verifiable references in Belgium);
- Proof of employment and proof of leave;
- Ticket reservation
- AIG Insurance
- A hotel reservation; + 1 copy
- A detailed tourist program for the stay in Belgium;
- Proof of sufficient financial means during the stay;
 - Credit card ; + 1 copy
 - Personal salary slips (3 months)
 - Personal bank account statements (6 months)
- Visa fee: Rs. 7200/-
- Service charges: Rs. 500/-
- FedEx charges: Rs. 2100/-

Business Visa Requirements

- (A valid international passport (the validity of the passport has to exceed the end of the proposed trip by at least three months); + 1 copy of the passport + 1 copy of national ID-card
- 1 visa application form + 1 recent passport photograph;
- Copy of CNIC
- An original invitation letter from a company established in Belgium along with proof of previous commercial operations, if applicable.
- Proof of employment and a covering letter from the employing company or organisation explaining the aims of the applicant's visit to Belgium;
- Ticket reservation
- Proof of sufficient financial means:
 1. Personal
 - Credit card ; + 1 copy
 - Personal salary slips (3 months)
 - Personal bank account statements (6 months)
 - AND/OR**
 2. Invitation letter from the Belgian company mentioning that they will take full charge of all the expenses;
- AIG Insurance
- Hotel reservation
- Visa fee: Rs. 7200/-
- Service charges: Rs. 500/-
- FedEx charges: Rs. 2100/-

PREMIUM

Amount in PK

Period / Geographic coverage	Premium	Schengen	Economy
One week	3,000	2,800	690
Two weeks	5,100	4,700	1,190
Three weeks	7,000	6,400	1,590
One month (30 days)	8,900	7,900	1,990
Every additional 30 days upto Max 180 days add	7,500*	6,400*	450*
Annual Multitrip	23,000	18,000	N/A
Family Rate			
One week	5,250	4,200	1,380
Two weeks	8,925	7,050	2,380
Three weeks	12,250	9,600	3,180
One month (30 days)	15,575	11,850	3,980

Processing Time: 3 to 4 Weeks

For status of your application, Embassy only entertains calls on

Tuesdays & Thursdays from 2:00 p.m. to 4:00 p.m.

Additional documents may, where appropriate, be required. Presentation of a complete file does not necessarily mean that a visa will be issued. Applications have to be transmitted minimum four weeks before the actual travel date.

Visa application files have to be forwarded to the Embassy in Islamabad through FedEx Visa Drop Box facilities. Applications can only be lodged on appointment at the Visa Section of the Embassy

Note:

- Visa applicants who are not Pakistani citizens have to present a residence permit and a re-entry visa to Pakistan valid for at least 3 months after the expiry date of the Schengen visa;
- For minors (under 18) a parental permission

REQUIRED INFORMATION FOR VISA PROCESSING:

1. Marital Status
2. Parents Name
3. Spouse's Name, Date of Birth & Place of Birth
4. Home Address & Telephone No.